Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HOLY CROSS COLLEGE, AGARTALA**
Name of the head of the Institution	**Dr. Fr. Benny K. John, CSC**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03812865222**
Mobile no.	**9402315672**
Registered Email	**principalhccagt@gmail.com**
Alternate Email	**bennycsc@yahoo.com**
Address	**Holy Cross College, Jubatara, Lembucherra, Agartala-799210**
City/Town	**AGARTALA**
State/UT	**Tripura**
Pincode	**799210**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Pankaj Chakraborty**
Phone no/Alternate Phone no.	**03812865222**
Mobile no.	**9862042652**
Registered Email	**pankajchakrabortyagt@gmail.com**
Alternate Email	**sengupta.sushobhan@live.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.holycrosscollege.in/files_uploaded/AQAR%202019-19%20Fn.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.holycrosscollege.in/admin/download/9a990b14597c5eec1627bd4ac99ce74f.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.14**	**2017**	**12-Sep-2017**	**11-Sep-2022**

6. Date of Establishment of IQAC

07-Jul-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

	IQAC			
One additional staff room for three departments and centres		29-Dec-2019 10		5
New ICT enabled class rooms		21-Jan-2020 60		50
New canteen facility		06-May-2020 10		1150
Renovation of Students Common Room		11-Jun-2020 30		1150
Clean and Green Campus & Plastic free zone		05-Jul-2020 1		1150
Preparation of Yearly Academic Calendar on the basis of University Academic Calendar		07-Aug-2019 1		1150
Installation of more CCTV camera for overall security of the college		12-Apr-2020 5		5
Installation of an Elevator		09-Mar-2020 1		55
New Auditorium		22-May-2020 90		1150
		View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tripura State AIDS Control Society	Red Ribbon Club (RRC) Activity	Tripura State AIDS Control Society	2019 1	4000
Tribal Research and Cultural Institute, Govt of Tripura	Seminar	Tribal Research and Cultural Institute, Govt of Tripura	2019 1	88530
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	**Yes**

website	
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Library facilities upgraded by subscription to e journals

2. Motivating students to engage in community services and environmental issues

3. Guest lectures organized

4. Internship and Industrial visits arranged

5. Webinar organised by IQAC and various departments

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Proposal and plan for blended classes (both online and offline) and proposal for buying online class platform	Approved and started
Planned to start and make the college office digitized through ERP system	Approved and started
Plan for starting PG courses in English and Political Science	Application submitted to TU and approval is due
Webinar planned	Organized
Development of infrastructure and class room	Completed
Proposal to fill up few vacant/sanctioned teaching posts	Approved
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Managing Committee of Holy Cross College	27-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	• Personnel Management System: This module focuses at providing one platform for the management of Teaching Faculty NonTeaching staff members. All the information and details of the staff are maintained. Information for ID Cards, Faculty Leave Records, seminars and workshops attended, books authored, research publications and other academic and non academic contributions made by the faculty all these are included in this module. • Payroll System: Pay register, bank transfer register, arrears, advances and loans, allowances, income tax calculations, generation of Form 16, reconciliation of tax payments, all these are maintained in this category • Financial Accounting Management System: Holy Cross College uses computerized accounting module for all its financial accounting functions like budgeting and allocation of funds, voucher details, bank reconciliation, monthly report generation, payment and receipt records and other such functions. • Library Management System: LibNet for circulation of books , periodicals and journals • Attendance Management System: Students' attendance, teachers' attendance and department wise attendance are maintained in this category. • Document Management System: This module includes publication details of faculty, students' attendance records, time table, University Examination Form, old question papers and project papers, etc. • Student Management System: This allows management and query based system of students' profile, analysis

| | of Student performance, class participation and more such metrics at class and college level, internal assessment, feedback, e learning and assignments. • Website: For information, sharing, admission, examinations and student, faculty and departments, college related information. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To achieve the stated objectives of curriculum, the College provides the following: Systematically monitored internal evaluation system has been introduced in the College for the teaching faculty. For this purpose, regular departmental meetings, monthly faculty meeting are conducted. Performance of students in co-curricular and extra-curricular activities, both inside as well as outside the College is closely monitored. Value added Programmes, Special lectures by eminent personalities, Career Orientation, Value Education, Moral Education classes, students'activities, ICT aided seminars, and project presentations are conducted to effectively achieve the objectives. Periodical feedback from stakeholders especially from parents and students are also taken into account. Initiatives taken up/contributions made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the Tripura University (affiliating University) in order to effectively conduct its curriculum: Maximum numbers of instructional hours have been ensured by engaging students in extra classes to compensate for the loss of class hours due to unexpected holidays. Management and faculty members of the College participated in the orientation programme held at Tripura University (A Central University) as Semester System was introduced for all courses of the College in 2014. Two sessional examinations are conducted in every semester as part of the internal assessment. Model examinations and pre-semester examinations are held before every annual and semester examinations respectively. Each batch/class is assigned a class supervisor to support students. Each student is provided with a regular mentor as the College has been following a mentor-mentee system'right from the beginning of the institution, for the benefit of the students. Parent-Faculty meetings are held every year to create awareness in the parents regarding their wards'performance. All students are given opportunities for ICT-aided seminar presentations, project presentations and assignments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	380	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Human Physiology	65
BSc	Human Physiology	2
BSc	Human Physiology	8
BBA	BBA Finance and Marketing	5
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
• Feedback are collected by the Principal/IQAC from the students on curriculum, the quality of teaching, examination system, internal assessment etc. • Feedbacks are also collected by the Principal/IQAC from the students about each of the teachers on a well prepared and scientific feedback form, which is codified and summarized and confidential reports are given to each teacher individually for growth and development. • A formal feedback is taken from the students every year, reflecting the quality of teaching they have received, on a ten point rating scale. • The feedback obtained is consolidated and made available to the teachers by the Principal after discussing it with the HODs • The Principal counsels teachers and guides them to improve their performance. • Corrective actions are taken whenever found necessary. • An internal peer

evaluation was conducted in the college among the staff members which will be continued during every academic session • Every year HCC collects the feedbacks from parents, guardians and local people about the overall performance of the institution. •Library Feedback Service: Yes, feedback is issued to users in the form of questionnaires and analysis is done by the Library Advisory Committee manually. Important suggestions are discussed and necessary proposals are forwarded to the college authority for improvement. Improvement of the facilities in the library is the result of the feedbacks received from the users • The institute has a well defined mechanism in place of obtaining feedback from the alumni to improve the performance and quality of the institutional provisions. • The institution collects feedback from the outgoing students at the time of issuing TC regarding curriculum, infrastructure, library, teaching methods, understanding of the subject, performance of teachers etc. • Regular meetings are held between employers and management. • Students feedbacks are taken once in year. • Feedback register is maintained by the college staff. • The information so obtained is integrated in framing syllabi and curriculum for value added Programmes. • College has provision for Suggestion Box / Complaint Box for students in an easily accessible place. • The IQAC of the college meets regularly to ensure the internal quality of the institution. HCC IQAC cell has members of local society who gives valuable suggestions in regard to the development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	HUMAN PHYSIOLOGY	30	82	30
BSc	BOTANY	20	51	20
BSc	ZOOLOGY	40	73	40
BA	ENGLISH	140	267	140
BA	POLITICAL SCIENCE	60	75	55
BA	SOCIOLOGY	40	90	40
BA	HISTORY	20	47	20
BA	BA-ELECTIVE	40	68	40
BA	B.Ed	50	250	50
BA	BBA	50	25	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1107	0	44	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	44	31	27	27	15

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each student is provided with a regular mentor as the College has been following a mentor-mentee system right from the beginning of the institution, for the benefit of the students. Each teacher is in charge of up to 25-30 students to Mentor and guide them. Each teacher is given a list of students who they should mentor. We follow a practice of interdepartmental mentoring of our students and hence the mentors meet with the students periodically to discuss their performances and achievements. Keeping in mind the vision and mission of the management of the college, in depth analysis of information regarding each student's background is obtained to ensure that wherever help is required, either in monetary terms or psychological, the mentoring teacher ensures that such services are provided to the needy students. During Mentor-Mentee sessions, every teacher is assigned a number of up to 30 students who through the process of Mentor Mentee shares their personal issues and areas of problem with their Mentor. This is conducted to aspire the student teacher relating so that every student grows to in the light of understanding and expressions. Under circumstances if any student is found that needs special counseling, is sent to the Counselor of the college for further introspection and understanding of the same.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1107	44	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	8	2	8	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. Sangita Chakraborty.	Assistant Professor	Best NSS Programme Officer Award by State NSS Cell, Tripura.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
BA	ENGH	5th	31/12/2019	06/03/2020
BA	PLSH	5th	03/01/2020	16/03/2020
BA	SOCH	5th	03/01/2020	16/03/2020
BA	HINH	5th	03/01/2020	16/03/2020
BA	BA General	5th	03/01/2020	16/03/2020
BCom	ACNH	5th	31/12/2019	25/02/2020
BSc	ZOOH	5th	30/12/2019	09/03/2020
BSc	HPYH	5th	06/01/2020	09/03/2020
BBA	BMGT	5th	09/12/2019	11/03/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of the parent university (Tripura University – A Central University) all semester examinations are conducted in the college on behalf of the university. The question papers of examinations are designed and provided by the university. For General Degree Course university semester exams carries 80 marks and 20 marks are given/evaluated on the basis of internal exams conducted by the College. And for BBA, university semester exams carries 70 marks and 30 marks are given/evaluated on the basis of internal exams conducted by the College. The college follows criteria for internal evaluation system as given by University and also through various criteria decided by the various departments of the College. All the circulars are communicated on notice boards from time to time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to students at the beginning of the session. The faculty members provide extra guidelines, mentoring and counselling to students. Thus, the system provides ways and means to ensure its credibility and reliability. The following are the evaluation processes implemented by the college: • Internal Assessment Tests • Projects • Seminars • Class Presentations • Sessional/Pre-Semester Examinations • Practical examinations • Viva-voice • Group discussion • Assignments The results and marks of internal marks and practical marks are communicated to university as per schedule. This practical exam is strictly conducted with adherence of university rules. Final results are declared by university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Holy Cross College has its own handbook (academic calendar) where all necessary information's are comprehensively provided. The handbook is updated annually and is given to all students and faculty members. It contains the College Anthem, Vision, the names of the members of the administrative committee, faculty members, clubs, cells and committees, nonteaching staff, details of the departments, college –rules, extract of the University rules and regulations for the examinations, academic calendar, space for regularity record and notes. The holy cross college print and issue academic calendar for the ready reference in the hands of students and teacher which also includes the list of holiday and tentative schedule of examination (both internal and university examination).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Contemporary issues in banking in India.	Commerce	18/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best NSS Programme Officer Award by State NSS Cell, Tripura.	Mrs. sangita Chakraborty	NSS	24/09/2019	State Level

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

No Data Entered/Not Applicable !!!	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	**2**
English	**5**
Botany	**1**
Sociology	**3**
Commerce	**1**
History	**2**
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**21**	**91**	**3**	**1**
Presented papers	**6**	**14**	**0**	**0**
Resource persons	**0**	**3**	**0**	**0**
[View File](#)				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Campaigns related to health and hygiene. (Date:-19/07/2019)	Holy Cross College NSS Unit in collaboration with English Dept., eeEnglishDepertment, HCC	2	45
Field Visit Unakoti, an archaeological site of Tripura	Dept. of History	3	40
Community Service in collaboration with NSS, Holy Cross College on "Water Conservation."	NSS Unit , Holy Cross College.	3	40
Social Outreach Programme (23rd August,2019	Jana Unnayon Sameti of Tripura (JUST)NGO	1	12
Awareness campaign about spread and prevention of HIV/AIDS	Aids Control Society	1	120
Field Visit to the Tripura State Museum at Ujjayanta Palace	Department of History	3	20
Rally on polythene free village (Date:- 26/07/2019)	Holy Cross College NSS Unit in collaboration with Sociology Dept.	2	40
Cleaning of Streets, Drains through awareness drive.(Date:- 29/07/2019)	HCC NSS Unit in collaboration with Political Science Department..	3	40
Save Water Drive (Date:- 12/09/2019	Holy Cross College NSS Unit in collaboration with History Dept.	3	38
Cleanliness Drive at Children's Park, Agartala.	Holy Cross College NSS Unit.	1	42
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Activity	Best NSS Programme Officer Award by State NSS Cell, Tripura.	NSS	31

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
North East NSS Festival	Don Bosco College, Tura, Meghalaya in collaboration with Govt. Of India, Ministry of Youth Affairs Sports, Regional Directorate of NSS, Guwahati.	North East NSS Festival	0	1
Blood Donation Camp	Tripura State Blood Transfusion Council in collaboration with NSS Unit, Holy Cross College.	Blood Donation Camp	0	2
Independence Day Parade-2019	Assam Rifle Ground, Agartala.	Independence Day Parade-2019	0	1
Combined Annual Training Camp	National Cadet Corps, 15 Tripura (I) COY NCC , Shaheed Bhagat Singh Youth Hostel, Agartala.	Combined Annual Training Camp	0	1
Tripura State Aids Control Society	Aids	Awareness	3	40
National Health Mission	The STO RNTCP	Awareness	3	40
The International Women's Day	Dept. of Pol Sc ICC, HCC	The International Women's Day	2	230
Human Physiology	Aids Control Society	Red Ribbon Club (Awareness	1	120

		campaign about spread and prevention of HIV/AIDS)		
Human Physiology	Ministry of Health Family Welfare, Govt. of Tripura	National deworming day (week long distribution of deworming medicines)	4	250
Human Physiology	Ministry of Health Family Welfare, Govt. of Tripura	Blood Donation Health check-up campBlood Donation Health check-up camp	3	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
North East NSS Festival.	4	State NSS Cell.	5
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project	Project	Gomati Milk Producers Union Ltd	06/02/2020	27/02/2020	1
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6800000	27787390

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Laboratories	Newly Added
Campus Area	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibNet	Partially	v.1.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	61	20	43	0	0	9	8	40	24
Added	0	0	0	0	0	0	0	0	0
Total	61	20	43	0	0	9	8	40	24

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1250000	216808	500000	108337

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CLASS ROOMS: The institution obtains the necessary requirements of class rooms, laboratories and other infrastructural resources from each HOD well before the beginning of the academic year. Any new facility to be constructed / acquired is provided by the management before the semester begins. Wherever there exists a situation that a facility (a laboratory) is required by more than one department suitable adjustments in the time table would make the optimal use of the laboratory a possibility. Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the non teaching staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately by the technicians of the college. ACADEMIC: Laboratory The lab assistant and Head of the Department of Zoology, Botany and Human Physiology prepares and submit the necessary requisitions to the administration of Holy Cross college well in advance before the academic session begins for approval. Library Proper ventilation is done so as to maintain dry environment near book shelves. Regular dusting and cleaning is done by using vacuum cleaners .Pest control is carried out so as to increase the life of valuables resources of library. Furniture and fixtures are repaired as per the requirement. Institute has well defined policy for use of e-library facility, access to e-journals of the institute through internet login and password. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Special reading room facility and computers are provided for access to e-content. Library staff conducts orientation and information literacy programs to educate students.Computers Maintenance of the computers (Computer lab, class rooms, office, staff room, library, office of Principal, Vice-Principal/Administer and Dean) is carried out by appointing external agencies which take cares of installing software's, operating systems and other applications on all the computers of the institute. AMC of the computers also involves replacement of faulty hardware's and or addition of the hardware augmenting the system configurations. Sports facility Students are encouraged to participate in extra and co-curricular activities and sport activities and their participation in Institutional and National and International competitions. Regular maintenance is carried out for gymnasium, sports equipment, basketball court and sport material from experts in the field. Sport material is issued to students as per the schedule. For intercollegiate competitions sport material is issued to the student for the period of the competition .Gymnasium is used by students as per the given slot.

https://www.holycrosscollege.in/admin/files/a1769e4b0a61368d721d6a1deed01bb8.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Support from Institution (Fee Concession) :-	71	2340200
Financial Support from Other Sources			
a) National	NA	0	0
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	16/11/2019	31	HCCSCC-ALSIAS Coaching Center.
Sports Coaching Classes (Football Volleyball) for HCC students. (Remedial)	14/09/2019	38	Holy Cross College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

	enrolling into higher education				admitted to
2019	1	B.Ed	B.Ed	Tripura University	P.hd
2019	1	B.Ed	B.Ed	R.K Sanatombi College of Education, Manipur	MEd
2019	1	B.Ed	B.Ed	ICFAI	MEd
2019	6	BBA	Business Administration	NIT Agartala	MBA
2019	4	BBA	Business Administration	Tripura University	MBA
2019	4	BBA	Business Administration	ICFAI Univeristy Tripura	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket, Volleyball, Badminton, Throwball, Tug of War, Athletics.	Intramural Sports Competition (TEJAS-8.0)	400
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	National level Online Eswsey Writing Competation-2020	National	0	1	2194	Ambika Sinha
2020	National Level Online Poster making Com	National	0	1	2218	Hamesha Debbarma

2020	National Level Online Essey Writing Compatation-2020	National	0	1	2483	Tumpa Karmakar
2020	National Level Online Poster making Compatation-2020	National	0	1	2570	Nikita Banik
2019	The Mawkyewat Ultra 2019 (Run Meghalaya Marathon	National	1	0	2023	Wilbert Lyngkhol
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 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The Council's main objective is to provide assistance to the students, Principal, Administration and faculty whenever needed. • The council plays a major role in the meticulous planning and governance a of the various cocurricular activities of the college throughout the year. • College provides fund to the council for organizing different activities. • The council also raises funds through sponsorship.' • Students Council actively cooperates with the management in collecting feedbacks from students and supporting the administration in the smooth implementation of the same. • Under the auspices of the College Students'Council, various competitions in cultural and literary events, sports and games are organized for nurturing the talents of the students. • Blood donation camps are organized every year in the College by the Students'Council, NCC and NSS. • The College fest TEJAS' is jointly organized by the Students' Council and Alumni Association. • Two students and one alumni representative are also part of Holy Cross College IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

607

5.4.3 – Alumni contribution during the year (in Rupees) :

294000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i. The College delegates operational autonomy to the different departments which helps to decentralize governance system. Some of the ways in which this is done are as follows: The Principal appoints Academic Dean, Programme Coordinator, Examination committee chairperson, IQAC Coordinator, NCC and NSS Coordinator and conveners of different clubs and cells in consultation with the Management Committee. They are given delegated powers and autonomy to take care of the daytoday running of the institution in their specified areas of work. Each Department of the college has been given sufficient freedom to organize their academic activities and events through the Head of Department. The entire college student community is divided into clubs, cells and committees, and given the responsibility to conduct various competitions, activities and events of the college. Each faculty member is given freedom and opportunity to organize field trips as and when needed as part of the academic activity of their respective subject. ii. Holy Cross College promotes a culture of participative management. The planning is done mainly at the following three levels: strategic, tactical and operational. Strategic Planning and Management: Chairman, Governing body, managing committee Tactical Planning and Decisions: Principal, VicePrincipal, Administrator, Academic Dean, IQAC Operational Planning and Decisions: HoDs, Class supervisors, other faculty members, administrative staff, Students' Council, clubs, committees and forums.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	i. Provision for both online and offline admissions ii. Admissions of students are done on the basis of merit. An entrance test and a personal interview are conducted to select the students for various courses in the College. iii. College has an admission committee which works under the supervision of the Principal of the College
Industry Interaction / Collaboration	i. College especially the department of Business Administration regularly conduct industrial visits with students ii. Faculty members collaborate with the faculty of other institutions and publish joint research papers.
Human Resource Management	i. College motivates the members of faculty to participate in orientation and refresher courses ii. Organizes workshop on different safety measure to adhere to in daily life and in work place iii. Maintenance of Grievance Redressal Cell, AntiRagging

		Committee, Internal Complaint Committee iv. Induction and orientation programmes are conducted to introduce new staff and teaching faculty to the ethos and philosophy of the college.
	Library, ICT and Physical Infrastructure / Instrumentation	i. College provides the provision for wifi facility in the campus for use of the elearning resources. ii. As part of post NAAC visit initiative, College has upgraded the library, ICT and infrastructural facilities with the objective of providing better tools of learning to the students. iii. More model class rooms and auditoriums were constructed under college fund and other external funds during the last year. iv. Installation of water treatment plant in the College. v. Renovation and up gradation of laboratories, subscribing journals for the central library, lift facility and purchasing new computers.
	Research and Development	i. College motivates faculty members to publish papers in books and journals ii. College encourages faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. iii. College exhibits the publication of the faculty members in the library iv. College encourages departments of organize national and international seminars, conferences and workshops on regular basis.
	Examination and Evaluation	i. Semester examinations for the students are conducted by Tripura University. College conducts internal assessment of students according to the guidelines provided by the university. Class tests, student seminars, interactive sessions, practical examinations, debates, class room presentations etc are conducted by departments to evaluate the students. ii. Traditional examination system is complemented with project works, seminar, workshop etc.
	Teaching and Learning	i. Access to internet facility to encourage online learning ii. Field tours and surveys iii. Enhancement of learning through participation in seminars, conferences, presentation.
	Curriculum Development	i. Affiliating University (Tripura University) decides about curriculum development. College provides feedbacks and suggestions time to time. ii.

| | Inclusion of field work, industrial visit and educational excursion to make the curriculum more effective iii. Traditional examination system is complemented with project works, seminar etc. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	i. College has initiated library automation and upgrading college library with more books and eresources ii. College proposed complete automation of the office which includes students and faculty database, feedback system etc.
Administration	i. Notices and announcements are uploaded in the college website and communicated to different departments and stakeholders through email from the office of the Principal ii. IQAC notice and information is circulated by the coordinator himself through email
Finance and Accounts	i. College office and accounts section is fully computerised. ii. Salary of faculty members and staff is transferred directly to the bank account.
Student Admission and Support	i. Provision for online submission of admission application. ii. Information related admission and various students support related communications are done online.
Examination	i. Examination forms submission and approval is done through online process as initiated by Tripura University. ii. Admit card distribution is done online by the parent university. iii. Examination related information and notifications are communicated tostudents and staff through eresources by the College Administration and Examination Committee.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Faculty Enrichment Programme	NA	30/07/2020	31/10/2020	47	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme (FDP) on "Leveraging the secret of quality research" organised by Consortium for Human Resource Development (CHRD) Faculty chapter, Mumbai	3	12/06/2020	14/09/2020	3
One Week Online Faculty Development Programme (FDP) on "Research Methodology and Statistical Data Analysis through SPSS" organized by ICFAI University, Tripura	3	22/06/2020	28/06/2020	7
Online Faculty Development Program on "Learning Pedagogy and Effective use of Case methodology"	2	17/05/2020	21/05/2020	5
4 weeks FDP,	1	26/06/2020	24/07/2020	29

MHRD Scheme, Ramanujan College, University of Delhi, under Pandit Madan Mohan Malaviya National Mission				
1 day FDP on "Role of Online Teaching Pedagogy and ICT tools in Outcome Based Education"	1	25/06/2020	25/06/2020	1
Two weeks Online Faculty Development Program on "Managing online classes and Co-creating MOOCS: 2.0"	3	18/05/2020	03/06/2020	17
7 days International Online Faculty Development Program on "Biological sciences"	2	25/05/2020	31/05/2020	7
3 days Online Faculty Development Program on "Cyber Security"	2	03/06/2020	05/06/2020	3
One week Online Faculty Development Program on "Open Source Tools for Research"	3	08/06/2020	14/06/2020	7
One week International Virtual Faculty Development Program on "Moodle Learning Management System"	2	15/06/2020	19/06/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	8	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	00

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Annual financial audit is conducted by CHARTERED ACCOUNTANTS namely, L. D'Souza and Co which has its headquarters in Nagpur. The team of auditors go through every transaction pertaining to Finance of the college as per the UGC guidelines and in line with the policies of Holy Cross Educational Foundation. The audit reports are carefully filed in the consolidated form under the Holy Cross Educational Foundation to office of the Register of Society under the Societies Act 1860. The College conducts the mid term financial audit every six months in line with the guidelines of Holy Cross Educational Foundation. Moreover periodic internal supervision is done by the Treasurer cum Secretary of the foundation and the Administrator of the College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Holy Cross College does not maintain formally registered parent-teacher association. But interactions of faculty members with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Valuable suggestions for the development of the College Analyzing the reasons behind students lack of attendance Departments maintain attendance record of students and if a student is found with poor attendance, then parents are informed about the same by faculty members and Principal .

6.5.3 – Development programmes for support staff (at least three)

i. Computer training for office staff so that the functioning of office become

	smooth.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
Initiation of the process for opening PG courses ? Modernization of laboratories is being made by equipping it with required furniture, instruments and materials. ? Strengthening the functioning of IQAC and students representatives were included in IQAC. ? Construction of more smart classrooms

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Meetiing regarding starting of LMS/ERP	22/04/2020	22/04/2020	22/04/2020	11
2020	Meeting with College Examination committee for adressing students evaluation during the COVID 19 pandemic	19/06/2020	19/06/2020	19/06/2020	12
2020	Meeting related to starting online classes for addressing students academic need	31/05/2020	31/05/2020	31/05/2020	7
2020	Organised National Webinar	26/05/2020	26/05/2020	26/05/2020	180
2020	Meeting with all HoDs of various departments for organising national international webinars	29/06/2020	29/06/2020	29/06/2020	14

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The International Women's Day	06/06/2020	06/06/2020	140	90

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• College celebrates 'Vanmahotsab' every year in the first week of July to spread awareness about environment and sustainable development. • An initiative is taken by the students of Political Science department to plant trees on birthdays of each teacher and it has been taken well by other departments too. • An initiative is taken by the NSS unit to distribute plants to each house of the area (local area near by college campus) • NSS unit and the Eco Club have organized environmental awareness programmes like World Environment Day, Exhibitions etc. • An initiative is taken by the students' council and administration to inculcate awareness among the students about the importance of energy saving and a conscious practice have been started by making them switch off lights, fans, projector, microphones etc. before leaving the classroom. • Botany and Zoology departments conduct field work, surveys and sessions to create awareness and conservation of biodiversity among the students of the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Physical facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	10/05/2020	1	Distribution of ration items during COVID 19 pandemic	Food and necessary items were supplied	15

| 2020 | 1 | 1 | 30/06/2020 | 1 | Three students attended a seminar related to fight agaits Corona Virus | Awareness | 3 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar and Handbook	07/08/2020	Holy Cross College publishes an Academic Calendar and Handbook for all students, faculty and stakeholders every year which contains values and code of conduct for students, students council, various clubs and committees and also related to academics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation and Health Check up Camp and awareness about the value of the same	15/11/2019	15/11/2019	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The campus has been declared "plastic free" zone • Installation of a Sanitary Disposal Machine for Girls • Medicinal Garden is maintained by Botany department • A place is marked for the disposal of biodegradable waste generated from Zoology, Botany laboratories • Tobacco, smoking, chewing of gutka is prohibited in the college campus and the bad affect of all these is highlighted through various programmes, notices and mentoring sessions etc. • Forestation programmes are organized by NSS and NCC Units.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICEI Title of the Practice: Value Education Objectives of the Practice: The motto of Holy Cross College is educating hearts and mind and the college has always believed that the very purpose and main function of education is development of an all round and wellbalanced personality of the students, and also to develop all dimensions of the human intellect so that young citizens can help make our nation more democratic, cohesive, socially responsible, culturally rich and intellectually competent. Keeping this in mind, the college holds regular mentoring and Value Education classes that are integrated into the curriculum. Context: college students at the brink of early adulthood are mostly in need of special attention and guidance in order to

protect them from falling prey to vices and developing mental health issues. Itis one of the fundamental prerequisite in today's fast paced world that college students are trained to care for their physical and mental health with as much diligence as they have for pursuing their ambitions. Thus, Holy Cross College strongly feels that modern modes of teaching learning must be balanced with a simultaneous awareness and training in ethics and human values in order to impart a holistic education. Value Education classes are held to develop other facets of one's personality like the emotional, social and spiritual aspects that are required for the growth of healthy attitudes, habits, values, skills and interests among students. The Practice: The members of the faculty of the College conduct Value Education classes once a week throughout each academic year with every batch of students including B.Ed students. It has become imperative to include Value Education in the context of higher education in India to impart life skills to technologically competent but often spiritually and emotionally impoverished students, who despite their academic credentials, find it difficult to cope with real life situations. Value Education classes emphasize the need for a commitment to integrity, self awareness, respect and care of others including peers, discipline and discernment while teaching soft skills like decision-making, participating in group discussions and communication strategies etc. It also teaches life skills to cope with gender issues, compatibility in family life and coping with anger and stress. If a student needs a special cancelling, college has a Counseling Centre with a fulltime counsellor and 3 nos of part time counselor who attends students regularly. The college also has Honesty and Amenities store (operated without any shopkeeper) with an aim to create honesty and sense of responsibility among the students so that they pay/ deposit the expected amount after buying the item from the store. Evidence of Success: Value Education has always been an integral part of a holy cross education. As most of the students of the college are 1st generation graduates (mostly from the indigenous community), they enter college as students lacking self-confidence but graduate as confident, happy individuals who believe in their worth and effectively utilize the important soft and life skills that they learn in college. Our students selflessly dedicate themselves to the cause of blood donation, Antidrug campaign, and promoting decent standards of health sanitation. BEST PRACTICE II Title of the Practice: Keeping faculty abreast with contemporary areas of the discipline so as to impart quality education. Goal Aims and Objectives: The Institute organizes Faculty Development Programs (FDP's), seminars, workshops etc. and also encourages members of the faculty to participate in the Refreshers course, Induction course, conferences, methodology workshops etc. for enhancing and upgrading knowledge of faculty members. Such practices have deep impact on quality enhancement and overall development of faculty as well as students. It positively impacts the academic functioning of the Institute and facilitates the role of teacher as educators and mentors. The Practice: The Institution conducts the FDP's/seminars/workshops/Guest Lectures every academic year to upgrade their knowledge and skills, to improve their effectiveness as teachers and mentors, to promote research work in their field of specialize, to inculcate values and ethics. The college also provides financial assistance to the teachers to participate in such programs outside the state/country.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.holycrosscollege.in/files_uploaded/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Holy cross college believe that the colleges are not seats of learning but also promoters of cultural, social, spiritual and moral values of the country so as to enable the students to acquire a good character and a balanced personality. Holy cross college is a 1st private English medium college in the state of Tripura founded, animated and enlivened by the congregation of Holy cross with an aim to educate the whole personality of the youth, educating their hearts and minds. The quality education is provided through regular classes and by conducting various programs where students are fully involved. Various cleaning and awareness programs are conducted by the NCC and NSS unit of the college. Various Social Programs like Fresher's Welcome Teachers? Day and various Games Sports events like College Week, Inter class basketball tournament, volleyball, inter-class singing and dancing competitions etc, are organized with the help of students themselves. Staff and Students are sent to visit other institutions, colleges and industries through various Student Exchange programs, Field Trips etc.

Provide the weblink of the institution
https://www.holycrosscollege.in/files_uploaded/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

• Introduction of PG Courses in English and Political Science and PG Course MSW • Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 2019-2020 and some equipment has been already purchased. • Expansion of the facilities for the students and construction of new building. • Inclusion of ITEP Course • Preparation and planning to apply for autonomous status • Recruitment of more Associate Professor and Professor for College • Making necessary arrangements as per the New Education Policy , 2020 • Purchasing more books and ebooks for college library. • Promoting various activities like Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students. • Enhancement of infrastructural facilities. • Encouraging members of faculty towards research projects. • Shifting of B.Ed department to the main campus (from Durjoynagar to Jubatara) • Revision of pay • Signing more MoUs and partnering with other institutions • Making stronger relations with industries in the state • Organising online seminar, workshop, webinars etc.